Imperial Calcasieu Human Services Authority

Governance Board Meeting

3505 5th Avenue, Suite B

Lake Charles, Louisiana 70607

March 15, 2016 5:30 – 7:30 PM

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MINUTES

1. CALL TO ORDER

Doug Hebert, Chairperson was unable to attend this month’s meeting. Susan Dupont, Vice Chairperson called the meeting to order at 5:33pm noting that a quorum was present.

1. ROLL CALL

Board members in attendance

* 1. Susan Dupont, appointed by Cameron Parish
  2. Gordon Propst, appointed by Calcasieu Parish
  3. Chris Stewart, appointed by Governor Jindal
  4. Aaron Leboeuf, appointed by Governor Jindal
  5. Betty Cunningham, appointed by Beauregard Parish
  6. Corlissa Hoffoss, appointed by Governor Jindal

Absent: Doug Hebert, appointed by Allen Parish

Christina Mehal, appointed by Jefferson Davis Parish

EXECUTIVE STAFF PRESENT

1. Tanya McGee, Executive Director
2. Nikki James, Executive Assistant
3. INTRODUCTION OF GUESTS

Susan welcomed guests and invited them to introduce themselves. See attached sign-in sheet.

1. APPROVAL OF MINUTES

Board members received February minutes prior to the meeting. Susan Dupont entertained a motion to approve February minutes. Aaron Leboeuf motioned and Gordon Propst seconded.

1. APPROVAL OF AGENDA

Susan Dupont entertained a motion to approve the March agenda. Gordon Propst motioned and Aaron Leboeuf seconded.

VI. BOARD MONITORING

1. Policy Review

* Collect Comments on ED performance

Nikki James collected ED performance comment forms from Board members. In April Nikki will compile all evaluations and comment forms regarding ED performance prior to executive session to discuss ED merit.

* Next Step post Board training

Board members were pleased with the Board training in February. Tanya McGee recommended the Board follow the direction of the trainer and do a SWOT analysis to identify strengths, weaknesses, opportunities and threats. Tanya stated the board did a similar analysis approximately three years ago and formed a subcommittee to review the data. Tanya suggested board members could start by identifying groups in the community to talk with and get feedback. Board members agreed that the process should be no longer than sixty days. Tanya will provide the Board with questions to ask via a survey when visiting groups in the community. All information compiled by the Board will be submitted during the May meeting. Board members agreed to pick the subcommittee at the Board meeting next month. Gordon Propst stated Developmental Disabilities is having a regional providers meeting that will include all five parishes on March 23, 2016. He invited other board members to attend and stated that he would like to pass out the survey at that meeting.

1. New Beauregard appointment

ImCal Board welcomed its newest board member Betty Cunningham. Ms. Cunningham provided the Board with a brief bio about herself.

VII. EXECUTIVE DIRECTOR REPORT

1. Special Legislative Session- Impact on ImCal

Tanya stated the Special Legislative Session came to a close and was able to fill the majority of an approximately $900 million dollar deficit with approximately $30 million remaining. ImCal HSA has not received any information regarding any additional cuts for FY 16 at this time. Tanya stated ImCal is required to submit a report of any unexpended funds from contractors for FY16.

1. Pre-filed bills for 2016 Regular Session

Tanya provided the Board with a handout with all the pre-filed bills for 2016 regular session. Tanya spoke briefly on the bills that would have a direct impact on ImCal and they are as follows:

* **SB114**- This bill would decrease the Board and ED’s authority. Because the budget is funded thru DHH- the secretary would have to give written approval for any salary adjustments.
* **HB309**- This bill discusses Medicaid managed care. This bill talks specifically about waiver services and moving them to managed care. Will seek clarity from DHH on if this affects DD waivers.
* **HB657**- This bill would allow the governor and legislature the authority to reduce appropriations if there is a projected budget deficit up to 10%.
* **HB435**- This bill is to have individuals who are on Medicaid that are receiving services that are non-institutional and non-emergency pay a co-pay of up to $5 for a service.
* **HB680**- This bill would mandate criminal background checks for all behavioral health services staff.
* **SB236**- This bill states that when a patient is transferred from another parish pursuant to an emergency certificate, a second physician’s emergency certificate shall be executed by a physician at the admitting facility.

1. ImHealthy Grand-opening

Tanya stated the ImHealthy program opened its doors on March 7, 2016 and seven patients were seen on the first day. ImCal will host a grand opening for the ImHealthy program on April 29, 2016.

VIII. NEW BUSINESS

Tanya McGee informed the Board that she will be out of the state beginning March 19th – March 23rd. Paul Duguid will be delegated appointing authority in her absence.

IX. NEXT MEETING - April 12, 2016

X. ADJOURNMENT

Susan Dupont entertained a motion to adjourn the meeting. Patti Farris motioned and Chris Stewart seconded.